

AIWC ACADEMY OF EXCELLENCE
SESSION-(2026-2027)

Class – 9
– Information Technology

Subject

Unit / Term Portion		(Part – A) Employability Skills	(Part – B) Subject Specific Skills
Half Yearly	UT – 1	1. Communication Skills - I	1. Introduction to IT-ITeS Industry
	UT – 2	2. Self-Management Skills - I	2. Data Entry & Keyboarding Skills
			3. Digital Documentation 4. Electronic Spreadsheet
Annual Term	UT – 3	3. ICT Skills – I	4. Electronic Spreadsheet
		4. Entrepreneurial Skills – I 5. Green Skills – I	5. Digital Presentation

